



FOREIGN AFFAIRS MANUAL

VOLUME 1 – Organization and Functions

Transmittal Letter: ORG-79

Date: April 21, 1999

SUBCHAPTER 1 FAM 250 BUREAU OF CONSULAR AFFAIRS (CA) MAJOR CHANGES

1. 1 FAM 250 has been revised throughout.
2. Major changes include the following:
 - Inclusion of Passport's Charleston Passport Center (CA/PPT/CPC) (1 FAM 253.2-1);
 - Inclusion of Passport's Office of Passport Policy, Planning, and Advisory Services (CA/PPT/PAS) (1 FAM 253.3);
 - Inclusion of Passport's Legal Advisory Division (CA/PPT/PAS/LA) (1 FAM 253.3-1);
 - Inclusion of Passport's Policy Planning Staff (CA/PPT/PAS/PP) (1 FAM 253.3-2);
 - Inclusion of Passport's Field Coordination Division (CA/PPT/FO/FC) (1 FAM 253.4-1);
 - Inclusion of Passport's Customer Service Division (CA/PPT/FO/CS) (1 FAM 253.4-2);
 - Inclusion of Passport's Program Support Division (CA/PPT/FO/PS) (1 FAM 253.4-3);
 - Inclusion of the Waiver Review Division (CA/VO/L/W) (1 FAM 254.3-4); and
 - Inclusion of the Border Biometrics Program Staff (CA/VO/BBP) (1 FAM 254.5).

3. Revisions since the last update appear in italics. Other than formal titles, the italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.

4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

FILING INSTRUCTIONS FOR PAPER COPIES

1. Remove and destroy the text of the old 1 FAM 250, as well as 1 FAM 251 Exhibit 251.3 (issued under TL:ORG-62, dated 1-31-95; 14 pages total) and replace it with the attached revised 1 FAM 250 (TL:ORG-79, dated 04-21-1999; 32 pages total).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:ORG-79, and initial.

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(CA/EX)